

TO THE MEETING OF: THE PORTCHESTER CREMATORIUM JOINT COMMITTEE

ON: MONDAY 3RD DECEMBER 2007

REPORT OF: ENGINEER AND SURVEYOR

1.0 PLANNED MAINTENANCE PROGRAMME - PROGRESS REPORT

1.1 PROGRESS AND FINANCIAL STATEMENT

The schedule below provides the Committee with the progress being made on the planned maintenance programme. (Note: schemes reported as completed at the last Committee have been removed from the schedule).

Ref	Approved Budget	Scheme	Progress Statement	Forecast Expenditure
		<u>Repairs & Renewals Fund</u>		
1.6.04	9,000	Roof insulation to North and South Chapels	South Chapel complete; North Chapel work on site	9,500
1.6.07	3,000	Install Portico to Vestry door	Scheme being redesigned	3,000
1.7.02	2,000	Improvements to Lecturn	Work complete	700
1.7.03	3,500	Refurbishment of glazed covered way	Work complete	9,475
1.7.04	1,000	Garden of Contemplation/ North Chapel toilet stonework signs	Work complete	1,864
1.7.05	2,000	Replace roof to Gardener's Compound	Work complete	2,000
1.7.07	6,500	Repair/replace external and internal doors	Work complete	6,500

Ref	Approved Budget	Scheme	Progress Statement	Forecast Expenditure
1.7.08	4,000	Renew panels to Cremators	Order placed	4,000
1.7.10	20,000	CCTV cameras to car park	Work complete	6,300
1.7.11	4,000	Water supply to Chapel Waiting Rooms	Work complete	2,000
1.7.12	5,000	Air conditioning to Office	Work complete	5,000
1.7.13	2,750	Air conditioning to Music Room	Work complete	2,750
1.7.14	15,000	Renewal of glazing to screens	Work complete	17,265
1.7.15	5,000	Paved Areaas	Assessing requirements	5,000
		<u>Capital Works Fund</u>		
2.7.02	45,000	Cremator Furnace Relining (Phase 1)	Work on site	45,000

1.2 RECOMMENDATION

The Committee is recommended to note the contents of this report.

1.3 BACKGROUND PAPERS

Nil